



*Developing young people through
personal challenge*

Risk Management Policy

The Board of Trustees of Youth Challenge Oxfordshire (YoCO) recognises that the youth group meeting premises, programme, events and activities should be as safe as is reasonably possible. This includes identifying hazards, quantifying any associated risks, and taking what measures are possible to minimise those risks.

The CEO has responsibility for Risk Management who, amongst other things, maintains a Risk Register.

The Board of Trustees will, amongst other things, ensure that:

- Risk assessments are undertaken for all premises/activities/events/trips and delegate the responsibility of carrying out those assessments to the CEO. Once risk assessments have been completed, preventative measures should be evaluated and improved, if necessary.
- Volunteers are inducted and trained appropriately.
- Improvements to premises/activities/events/trips are made when needed
- Risk assessment and safeguarding will be an agenda item at all trustee meetings.

The Operations Manager will, amongst other things, ensure that:

- Risk assessments are carried out at regular intervals and for all premises / activities / events / trips
- The completed assessments are stored in the Health and Safety file
- Staffing ratios of leaders to young people are adequate
- DBS checks are in place for staff, volunteers and trustees of the charity. Please also refer to the Safeguarding Policy.

Definitions:

HAZARD – anything that can cause harm

RISK – the chances, high, medium or low, someone will be harmed by a hazard

This policy was adopted at the Board of Trustees Meeting on: 23 February 2023

Signed on behalf of the Board of Trustees..... Jane Cranston

Date of review: June 2023

